USD 467 Wichita County School District

The purpose of this blueprint is to provide a framework for how the Wichita County School District will respond to the COVID-19 pandemic and its impact on the educational program during the 2020-2021 school year. The framework is structured using educational principles and tiers in order to allow the district to be flexible and responsive to changing public health circumstances. The presence of a formal plan will also support the district in articulating its plan in a clear, comprehensive, and transparent manner.

Vision Statement: USD 467's vision is to shape positive role models for tomorrow.

Mission Statement: USD 467's mission is to elevate all to their full potential as lifelong learners and productive citizens.

Operational Zones

Tiered	Response	S

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Pre-Covid	GreenLow Risk	YellowModerate Risk	Orange High Risk	RedPandemic		
 On-Site - In-Person Learning Teaching and learning take place in school buildings with no health changes or accommodations outside of normal cleaning. Building open for 100% capacity. No cases of COVID-19 in the building population. 	 On-Site - In-Person Learning Teaching and learning take place in school buildings with basic health changes and accommodations to provide for a safe learning environment. Building open for 100% capacity. Consultation with Wichita County Health Department, and guidance from KSDE & KDHE to determine health changes. No cases of COVID-19 in the building population. 	 On-Site - In-Person Learning Teaching and learning take place in school buildings with extensive health changes and accommodations in order to provide for a safe learning environment. Building open for 100% capacity, unless exposure results in a quarantine. Occasional short-term closures may be needed if a positive COVID-19 case has been on-site, requiring deep cleaning of the building(s). Consultation with Wichita County Health Department, and guidance from KSDE & KDHE to determine health changes, and short-term closures. COVID-19 cases are under 5% of the building's population 	 Hybrid -Learning at school in stable cohort groups with maximized social distancing and masks at school. WCES - continue with stable classroom cohort groups, implementing modified quarantines as needed, meals served in most classrooms, and minimized transitions. WCJSHS - Establish stable cohort groups around activities, interests, and/or grade levels Minimize transitions KSDE Assurances forms will be signed by the district and parents. Consultation with Wichita County Health Department, and guidance from KSDE & KDHE to determine health changes and group sizes. COVID-19 cases are above 5% but below 10% of the building's population 	 Remote - Learning done at home in the event of school building closure. Students will receive instruction and complete coursework while at home. Time spent on coursework at home will be the same as if the student were at school. KSDE Assurances forms will be signed by the district and parents. Teachers will try to make contact with each student daily. JSHS teachers may create a contact schedule to manage large numbers of students on a rotation. Grading and assessments will still occur. Consultation with Wichita County Health Department, and guidance from KSDE & KDHE. COVID-19 cases are above 10% of the building's population 		

Governor Laura Kelly's Executive Order 20-59 (EO 20-59)

			Building Procedures		
	Pre-COVID	Green - Low Risk	YellowModerate Risk	OrangeElevated Risk	Red Pandemic
School Academic Plan	 Teaching and learning take place in school buildings. Kansas Curricular Standards and locally adopted curriculum are used to guide teaching. 	 Teaching and learning take place in school buildings. Kansas Curricular Standards and locally adopted curriculum are used to guide teaching. 	 Teaching and learning take place in school buildings. Kansas Curricular Standards and locally adopted curriculum are used to guide teaching. 	 .Hybrid Learning Cohort Learning Groups Minimize cohort mixing. Navigating Change: Kansas' Guide to Learning Grade Banded Competencies & Assessments will guide teaching. <u>Navigating Change: Kansas' Guide to Learning and School Safety Operations</u> 	 Remote learning for PK-12 students. Seesaw or Google Classroom will be used to deliver instruction. Navigating Change: Kansas' Guide to Learning Grade Banded Competencies & Assessments will guide teaching. <u>Navigating Change:</u> Kansas' Guide to Learning and School Safety Operations
Student Attendance	 All students in PK-12 will attend school in person. Attendance policies will be followed. 	 All students in grades PK-12 will attend school in person. Attendance policies will be followed. 	 All students in grades PK-12 will attend school in person. Perfect & outstanding attendance will not be recognized. Attendance policies and make-up work policies will be relaxed for COVID-related absences. 	 All students in grades PK-12 will follow a hybrid daily schedule using cohort groups. KSDE Assurances forms will be signed one time by the district and parents. Attendance policies and make-up work policies will be relaxed for 2020-2021. 	 Remote learning for PK-12 students. KSDE Assurances forms will be signed one time by the district and parents. Attendance policies and make-up work policies will be relaxed for COVID-related absences.
Staff Attendance	• All staff will report as normal.	• All staff will report as normal.	 All staff will report as normal. Any questions or concerns relative to work expectations should be directed to the Board Office. 	 All staff will report as normal. Any questions or concerns relative to work expectations should be directed to the Board Office. 	• Staff will report as directed.
HEALTH	The nurse's office will be	A separate room will be provided for students	A separate room will be provided for students	A separate room will be provided for students	• Families are encouraged

https://governor.kansas.gov/wp-content/uploads/2020/07/EO-20-59-PDF.pdf

	provided for students with symptoms of illness, and are waiting for pickup.	with suspected COVID cases or other communicable diseases and are waiting for pickup. If there is no parent response within one hour, public officials will be contacted to locate the parent(s). The health department will be contacted for guidance.	with suspected COVID cases or other communicable diseases and are waiting for pickup. If there is no parent response within one hour, public officials will be contacted to locate the parent(s). The health department will be contacted for guidance.	with suspected COVID of communicable diseases a pickup. If there is no par hour, public officials will the parent(s). The health contacted for guidance.
Handwashing (Sanitizing)	• Hand washing when hands are dirty or after using the restroom.	 Hand washing when hands are dirty or after using the restroom. Hand sanitizer available for use at student discretion. Hand sanitizer may be brought from home. 	 Hand washing upon arrival and scheduled hourly, in accordance with Executive Order 20-59. Hand sanitizer available for use when hand washing isn't available. Hand sanitizer may be brought from home. 	 Hand washing u hourly, in accord Order 20-59. Hand sanitizer a hand washing is: Hand sanitizer n home.
Temperature Checks	• Families are encouraged to monitor student's temperatures at home.	 Families are encouraged to monitor student's temperatures at home. Students with a temperature of 100.4 or higher should stay home 72 hours fever-free with no medication. An earlier return may be possible with a doctor's note to return to school. 	 Families are encouraged to monitor student's temperatures at home. Students with a temperature of 100.4 or higher should stay home 72 hours fever free with no medication. An earlier return may be possible with a doctor's note to return to school. 	 Temperature che before individua the first time ead Students with a higher should sta free with no med An earlier return doctor's note to
	Staff Temperature Check: • When staff members show signs of illness, temperature checks are encouraged at home.	 Staff Temperature Check: Staff members are encouraged to conduct a temperature check at home before arriving at school. 	 Staff Temperature Check: Staff members are strongly encouraged to conduct a temperature check at home before arriving at school. 	Staff Temperature Check Staff members w check upon arriv
Social Distancing	• Individuals are not required to social distance.	• Individuals are encouraged to social distance with only infrequent or incidental moments of proximity, except when face coverings are worn.	• Individuals shall maintain a 6' distance with only infrequent or incidental moments of proximity per EO 20-59.	 Individuals shall with only infrequence moments of prox
Face Coverings or Masks	• Masks are not required.	 It is recommended that staff, students, and visitors wear masks. Masks will be available for all staff and students as requested. Face Shields will be provided for staff and students as determined by medical needs. 	 ALL staff, students, and visitors are required to cover their nose and mouth under EO 20-59, EXCEPT while eating, during activities where wearing a mask is deemed unsafe, for medical or disabling conditions, when deaf or blind conditions inhibit learning, or when a child is 5 years or younger and NOT a student. In settings where 6' distancing may be maintained AND students are not present, masks are not required. 	 ALL staff, studer required to cover under EO 20-59, during activities deemed unsafe, f conditions, wher inhibit learning, years or younger In settings where maintained AND masks are not ree

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available for use when isn't available. may be brought from

checks will be conducted luals enter the building for each day.

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all maintain a 6' distance equent or incidental roximity per EO 20-59.

idents, and visitors are ver their nose and mouth 59, EXCEPT while eating, ies where wearing a mask is ie, for medical or disabling hen deaf or blind conditions ag, or when a child is 5 ger and NOT a student. here 6' distancing may be ND students are not present, required. to abide by local and KDHE recommendations.

			 Masks will be provided for all staff and students as requested. Face Shields will be provided for staff and students as determined by medical needs. 	 Masks will be provided for all staff and students as requested. Face Shields will be provided for staff and students as determined by medical needs. 	
FACILITIES Custodial	Daily routine cleaning of classrooms and attendance centers.	 Daily routine cleaning procedures of classrooms and attendance centers. Spray bottles with disinfectant provided for all PK-12 classrooms. Provide hand sanitizer at entrances. Signage for reopening posted at entrances, in restrooms, in the hallway. <u>https://www.greenbush.org/735/Free-COVTD-19-Poster-Downloads</u> 	 Daily routine cleaning procedures of classrooms and attendance centers. Routine infectious disease protocol Staff will comply with State and/or local health department requirements. Staff will follow the manufacturer's instructions regarding the use and maintenance of equipment & use & storage of chemicals for cleaning & sanitizing. Heightened disinfection of touchpoints such as door handles and faucets, and common areas. Director will communicate with Wichita County Health Department designee to identify areas of specific concern and communicate to custodians of affected student attendance centers the specific area(s), surface(s), schedule, procedure and product to be used for heightened disinfection. 	 Continue Level I and II services <u>plus</u> increased disinfection procedures. Increased frequency and increased number of surfaces within classrooms to be disinfected to include daily midday disinfection of desktops and touchpoints or areas of specific concern identified by the Facilities Director. Facilities director will communicate to custodians of affected student attendance centers the specific area(s), surfaces(s), schedule, procedure and product to be used for heightened disinfection. Securing affected areas Facilities Director to designate staff to shut down and secure affected areas. Facilities Director to coordinate/communicate with staff reopening procedures for affected areas. 	 All classrooms and buildings will be cleaned/disinfected/ sanitized in anticipation of moving back to in-person learning.
TRANSPORTATION **We ask parents to take the temperature of their bus riding students prior to boarding. If the child's temperature is at or above 100.4, they will not be allowed on the bus.	 Regular transportation schedule and practices. Assigned seats at driver's discretion. 	 Regular transportation schedule and practices. Assigned seats at driver's discretion. 	 Temperature checks at home. Hand sanitizing before loading the bus. Seating charts for required riders with individuals from the same household seated together while spreading students out as much as possible. Load bus from back to front; unload from front to back. Open windows when possible. Face coverings recommended for all riders and drivers. Sanitize frequently touched surfaces. Signs outlining COVID symptoms & prevention should be posted on the bus. 	 Temperature checks before loading the bus. Hand sanitizing before loading the bus. Seating charts for required riders with individuals from the same household seated together while spreading students out as much as possible. Load bus from back to front; unload from front to back. Open windows when possible. Face coverings required for all riders; and also required for drivers. Sanitize frequently touched surfaces. Signs outlining COVID symptoms & prevention should be posted on the bus. Student attendance days may be coordinated to streamline bus routes. Consider mileage reimbursement for parents. 	Transportation will not be provided.

FOOD SERVICE Lunch and Breakfast	 Cafeteria will operate with no capacity limits. Parents will be allowed to eat lunch with students. 	 Breakfast and lunch served in the cafeteria with social distancing as much as possible. Parents will not be allowed to eat lunch with students. Wednesday's lunch menu will be simplified. 	 Breakfast and lunch served in the cafeteria with social distancing. Leave an empty seat between students and use one side of the table. Rearrange schedule to allow fewer students in the cafeteria at one time. Extra sanitation procedures will be used. Some food items may be limited. Parents will not be allowed to eat lunch with students. Wednesday's lunch menu will be simplified. Request "fair tables" be delivered to increase outdoor seating for lunch and/or academics. 	 K-2 breakfast and lunch served in the cafeteria with social distancing. 3rd-6th grade students will eat in classrooms, and 7th-12th grade students will eat with cohort groups. Open lunch will be suspended during this operational zone. Leave an empty seat between students and use one side of the table. Abide by maximum group numbers as determined by local and state officials. Parents will not be allowed to eat lunch with students. Wednesday's lunch menu will be simplified. Consider entering the gym using the NW door to avoid cross-traffic. Consider using a hot cart to deliver trays to classrooms. JSHS may eat lunch at the JSHS. 	 Grab and Go meals will be provided for families at designated schools through a pick-up system. Breakfast and lunch prices have been waived by USDA for the 2020-21 school year.
CLASSROOMS Beginning of the day for teachers & students.	 PK-12 Teachers will report for duty as assigned. PK-6 Students will enter the building when doors open, and go directly to their assigned areas in the gym as determined by the principal. When the bell rings, all students will be dismissed to their classrooms. JSHS Students in the 	 PK-12 Teachers will report for duty as assigned. PK-6 Students will enter the building when doors open, and go directly to their assigned areas in the gym as determined by the principal. When the bell rings, all students will be dismissed to their classrooms. Handshakes, high fives, and hugs should be replaced with non-contact greetings. JSHS Students in the building prior to 7:45 	 Teachers will report for duty as assigned. PK-6 Students will enter the building when doors open, and go directly to their assigned areas as determined by the principal. When the bell rings, all students will be dismissed to their classrooms. Handshakes, high fives, and hugs should be replaced with non-contact greetings. 	 PK-12 Teachers will report for duty as assigned which may include a modified schedule and specific direction provided by the administration. PK-6 Students will enter the building when doors open, and go directly to their assigned areas as determined by the principal, which may include classrooms. When the bell rings, all students will be dismissed to their classrooms. Handshakes, high fives, and hugs should be replaced with non-contact greetings. JSHS Students will report to their cohort groups 	
	 building prior to 7:45 need to be in approved meeting/practice and be supervised by a teacher/coach/ sponsor until the bell. Students who are dropped off or arrive before 7:45 should remain in the commons area. When the bell rings, 	need to be in approved meeting/practice	 bitations in the oblight prior to 7.15 need to be in approved meeting/practice and be supervised by a teacher/coach/sponsor until the bell. Students who are dropped off or arrive before 7:45 should remain in the commons area. When the bell rings, students will be released from their practice/meeting/cafeteria on a staggered schedule, and will report to their classrooms. 	 based on the schedule created and direction provided by the administration, which may include entering at different doors assigned to cohort groups. When the bell rings, all students will be released from their practice/meeting/ cafeteria using a staggered schedule, and will report to their classrooms. 	

	all students will be released from their practice/meeting/ cafeteria & will report to their classrooms.			
Classroom Seating/Materials Usage/Sanitization	• Classroom arrangement and seating at teacher discretion.	 Desks separated and not in pods. (Avoid face to face seating options.) Row seating Social distancing will be utilized when possible. Regular classroom supply usage. Encourage individual student supplies. Regular classroom cleaning. 	 Desks separated and not in pods. (Avoid face to face seating options.) Row seating. Required student individual supplies. Minimize furniture and center items PE and other equipment is cleaned between classes. Contaminated materials will be isolated for cleaning each day, which may include a sanitizing bag in each classroom. Utilize outdoor spaces when appropriate. 	 Students will sit in assigned seats facing one direction. Students may be limited to specific classrooms. Locations in the building as determined and outlined in the alternate schedule. Increased sanitization measures. Some materials will not be allowed; only necessary items. Utilize outdoor spaces when appropriate.
Recess	• Recess will be held in accordance with the WCES Handbook.	• Schools will continue to have recess as scheduled with handwashing or hand sanitizer upon entering the building.	 Schools will implement assigned zones for recess to support physical distancing. Schedules will be modified to minimize students on the playground. Equipment cleaning will be completed daily. Balls, jump ropes, or hula hoops available, if sanitized between grade level cohorts. Staff mask on if less than 6 feet away from a student. 	Same as yellow zone.
Field Trips	• Regular field trips may be scheduled.	• Regular field trips may be restricted	• No off-site elementary or preschool field trips until further notice.	• No field trips will be available.
Specials	• Students will transition to specials' classes as scheduled.	 Students transition to band, music, PE, art and library. Library books may be checked out by individual students. Counselor lessons may take place in classrooms. 	 Activities should incorporate 6' distancing or greater. Library books will be checked out by the classroom teacher in "book boxes" on a weekly basis. PE outside; weather permitting. Art supplies should not be shared, but will be sanitized between groups if sharing supplies can't be avoided. Performing arts follow KSHAA & NFHS guidelines. 	 All WCES specialist teachers may transition to classrooms. Band classes at WCES temporarily in grade level classrooms with an adjustment to lesson structure. Library books will not be circulated through book boxes. HPEC staff traveling between districts, may consider virtual student services. Performing arts follow KSHAA & NFHS guidelines. <u>KSHSAA</u> <u>Fall 2020 Guidance for Music Education</u>
End of the day Updated 6/18/21 for 7/12/21	• Regular dismissal.	 Regular dismissal. All students will be required to leave the building at the end of the day unless attending a homework club, or practice. 	 Buildings may stagger or vary dismissal to a max of 10-minute difference from ending time. WCES will dismiss 4th-6th grade students first. 	 Buildings will stagger dismissal to a max of 10-minute difference from ending time and dismiss from alternative locations. This will be based upon the needs of the alternate schedule being used.

Updated 6/18/21 for 7/12/21 BOE Approval

			• PK-6th grade classroom teachers will support students by walking them outside at dismissal.		
COMMON SPACES TRANSITIONS Building Access	• All events will follow regular building use guidelines.	 USD 467 events will follow regular guidelines. Non-USD 467 events will follow regular guidelines. 	 Face-to-face meetings are discouraged during the school day, and virtual meetings may be scheduled when necessary. KSU Nutrition lessons and curriculum-related guests will be allowed with masks. USD 467 events will follow EO 20-59 guidelines. Non-USD 467 events will follow EO 20-59 guidelines. 	 No outside visitors or user groups allowed on campus. 	
Hallways	• PK-12 will transition normally with staff support.	 PK-6 students transition normally with staff support. 7-12-Regular transitions, encouraging social distancing. 	 PK-6 students transition and some specialists may come to classrooms. 7-12Some areas of the building may be off-limits. Schedule transitions to minimize the number of students in the hallways. 	 PK-6 students transition and specialists may come to classrooms. PK-12 students may be in isolated classrooms with only limited and scheduled hallway access. Use outside classroom doors when possible. 	
Lockers	• Lockers will be used normally.	• Lockers will be used normally.	• Buildings will implement a limited and staggered use of lockers.	• Buildings will implement a limited and staggered use of lockers.	
Restrooms	• Regularly scheduled breaks.	• Regularly scheduled breaks.	 Restroom use during passing periods is discouraged. Students are encouraged to use the restroom with permission from their classroom teacher. 	 Restroom use is prohibited during passing periods, unless there is an urgent need. 	
Water Fountains	 Regularly scheduled water breaks. Fountains are open. 	 Regularly scheduled water breaks. The water fountains are closed and students are encouraged to bring individual water bottles filled from home. Students will be allowed to refill at bottle filling stations as needed. 	• The water fountains are closed and students are encouraged to bring individual water bottles filled from home. Students will be allowed to refill at bottle filling stations as needed.	• The water fountains are closed and students are encouraged to bring individual water bottles filled from home. Students will be allowed to refill at bottle filling stations as needed.	
Computer Labs - Technology	• Labs may be used with regular cleaning.	 PK-6 students may use labs or Chromebooks on a scheduled basis with daily cleaning. 1-to-1 devices will be provided to all 7-12 students. 	 PK-6 students may use labs or Chromebooks on a scheduled basis with cleaning after each use. 1-to-1 devices will be provided to all 7th-12th grade students. 	 WCES families may check out a Chromebook if devices are available. 1-to-1 devices will be provided to all 7th-12th grade students. If used, devices remaining on-site will be cleaned daily. 	 WCES families may check out a Chromebook for use during remote learning, based on device availability.
EXTRA & CO-CURRICULAR 6-12 Activities	 All co-curricular activities will occur as scheduled. Extra-curricular activities will follow KSHSAA guidelines. 	 Activities and athletics will be conducted in accordance with KSHSAA guidelines. Regular communication from the athletic director and principals will be provided regarding practices, events, and safety precautions. 	 Activities and athletics will be conducted in accordance with High Plains League and KSHSAA guidelines, along with local county health guidelines and Board direction <u>KSHSA</u> Regular communication from the athletic director and principals will be provided regarding practices, events, and safety precautions. 	 Activities and athletics will be conducted in accordance with High Plains League and KSHSAA guidelines, along with local county health guidelines and Board direction Students would still be allowed to work, but no job site visits will be conducted and alternate assignments may be provided. 	• There will be no activities or athletics.
Homework Club & Rescue Seminar	• Regularly scheduled program activities.	Hand sanitizing upon arrival.Regularly scheduled program activities.	Hand sanitizing upon arrival.Students divided into small groups for	• Homework Club & Rescue Seminar will not be offered.	

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	Potential Tiered Response Scenarios/Consultation with Health Department
1 or more confirmed case(s)* IN THE BUILDING of a student, staff member, or visitor.	 A more restrictive environment may be implemented including a potential extended building closure of 2-5 days, The school may remain open but block off areas of occupancy that may have been infected by the person with CO The district will communicate the situation with staff, parents, and the health department. In the event of repeated confirmed cases, district officials will confer with the health department for a closure plan The sanitization plan will be executed by the district facilities team. If the building is closed, an immediate remote learning plan and schedule will be executed. Reopening communications will be provided to stakeholders from the district.
1 confirmed case* of immediate household members of a STAFF member.	 Self-quarantine for 10-14 days for household members. If the school remains open, the teacher will apply for FFCRA leave. A substitute will be provided. Another option is allowing the teacher to teach from home through video, if other staff is available to supervise stu The health department personnel will communicate a return date with the staff member.
1 confirmed case* immediate household member of STUDENTS.	 Self-quarantine for 10-14 days. Teachers will provide remote learning opportunities for the student in quarantine.
Confirmed exposure* of staff or TRAVEL to an impacted state/country/location.	 Self-quarantine for 10-14 days for household members. If the school remains open, the teacher will apply for FFCRA leave. A substitute will be provided. Another option is allowing the teacher to teach from home through video, if other staff is available to supervise stu
Confirmed exposure* of students or TRAVEL to an impacted state/country/location.	 Self-quarantine for 10-14 days. Teachers will provide remote learning opportunities for the student in quarantine.
*A case is considered "confirmed" when the individual has had a posi *A confirmed exposure will be based on the continued tracing of the m	
Diagnostic & Screening Testing	• Testing is available at the Wichita County Hospital and Health Clinic and these services are available at the
Vaccinations	• Vaccines are available at the Wichita County Health Department and the Wichita County Hospital and Clin
Short Term Closure School building closed for up to 2-5 school days.	• Remote learning will be used by teachers.
Extended Building Closure School buildings are closed for 6 school days or more.	• Remote learning will be used by teachers.

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the parents' discretion.	
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